

Financial Services and General Government

FY23 Community Project Funding Request Form

Please fill out the following:

1. Requesting Entity (Legal Title):
2. Full Address (Please write on one line):
3. Requesting Entity Staff Contact Information: Name/Title/Business Phone/Cell Phone/Email:
4. Project Name:
5. Funding Amount Requested:
6. Total Cost of Project and breakdown of funding sources (Detail all local, state and/or private funds. Are these funds secured, expected, or you are still seeking?):
7. Description of the Project:
8. Project Justification (Need for the project):
9. Justification for why the project is an appropriate use of taxpayer funds and is a public benefit:
10. If you are a public entity, is the project on your Capital Improvement Program: (Please provide documentation or explain why not)
11. Explanation of how the federal funds will be spent (for example, on equipment, construction, labor, etc.):
12. Appropriations Bill Information (If you do not know this information, leave it blank)
13. Appropriations Bill for the Request:
14. Federal Agency for the Request:
15. Account for the Request:
16. Cities in which the project is located and will be performed:
17. Are you submitting this request to another Member of Congress? If so, who?:

Additional information and required questions:

General Services Administration, Federal Buildings Fund - New Construction, Major Repairs and Alterations and Basic Repairs Accounts: Projects are limited to line items in the GSA Federal Buildings Fund requested by the Administration in either the FY22 or FY23 budget request. This account was not eligible for community project funding in the House in FY22 but was eligible for community project funding in the Senate. The awards in FY22 ranged from \$500,000 to \$50 million. Note that the Committee may consider a similar project range for FY23, and any caps will be determined by the Chair after reviewing the full universe of requests.

1. Does the public have access to the building the project will be completed in?
2. Can this project be executed by a small business?
3. Does this request augment an existing Basic Repairs project?
4. Has a Major Alteration and Repairs project been completed at this site in the last three years?

5. Community engagement and support is crucial in determining which projects are worthy of Federal funding. To that end, please describe or include evidence of community support that were compelling factors in the Member's decision to submit this project request. Please include any relevant links to information posted on your website, or online, including letters of support as well as a list of any material you are uploading.

National Archives and Records Administration, National Historical Publications and Records Commission: Projects that help ensure online public discovery and use of historical records collections, encourage public engagement with historical records, strengthen the nation's archival network, or publish documentary editions of historical records. Generally, projects should comply with the eligibility requirements for existing National Historical Publications and Records Commission grants programs as specified at <https://www.archives.gov/nhprc/apply/eligibility.html>. This account was not eligible for community project funding in the House in FY22 but was eligible for equivalent funding in the Senate. The average award in FY22 was just under \$500,000. Note that the Committee may consider slightly higher project amounts for FY23, and any caps will be determined by the Chair after reviewing the full universe of requests.

1. How will this project directly help ensure online public discovery and use of historical records collections, encourage public engagement with historical records, strengthen the nation's archival network, or publish documentary editions of historical records?
2. Please provide a detailed spend plan for the requested funding, breaking down anticipated expenditures for each major category of project activity.
3. Are there matching funds associated with the requested funds? If yes, please list the source(s) and amount(s).
4. If the request does not fully fund the project, describe where the remaining funding comes from to fund the project.
5. If the Appropriations Committee is not able to provide the full amount of funding requested, can this project start in a limited capacity?
6. Is this a new or ongoing project? If it is an ongoing project, please provide a history of funding for the project, including Federal, state, or local government; non-profit; corporate.
7. Will the funds go to an organization that will make sub-grants of those funds to other organizations? If yes, please list the sub-grantees.
8. Is this a capital project or will any funds support operating costs?
9. Who will oversee the administration/management of the project and what accountability measures will be in place to ensure the appropriate use of taxpayer funds?
10. What performance standards will be used to evaluate whether the program or project supported by the funds meets its mission?
11. Has the organization or any potential sub-grantees been subject to sanction or litigation by State, local, or Federal governments in the past five years? If yes, please provide details.
12. Has the organization received funding from the National Archives and Records Administration in the past 5 years? If yes, please provide details on the amount(s) and purpose(s) for which these funds were received.

13. Community engagement and support is crucial in determining which projects are worthy of Federal funding. To that end, please describe or include evidence of community support that were compelling factors in the Member's decision to submit this project request. Please include any relevant links to information posted on your website, or online, including letters of support as well as a list of any material you are uploading.

Small Business Administration, Small Business Initiatives: Projects in support of small businesses, including but not limited to entrepreneur training, workforce development, counseling, research, and construction or acquisition of facilities. The average award in this account for FY22 was \$650,000. Note the Committee may consider slightly higher project amounts for FY23, and any caps will be determined by the Chair after reviewing the full universe of requests.

1. How will this project directly benefit small businesses and/or entrepreneurs at the local, regional, and/or national level?
2. Please provide a detailed spend plan for the requested funding, breaking down anticipated expenditures for each major category of project activity.
3. Are there matching funds associated with the requested funds? If yes, please list the source(s) and amount(s).
4. If the request does not fully fund the project, describe where the remaining funding comes from to fund the project.
5. If the Appropriations Committee is not able to provide the full amount of funding requested, can this project start in a limited capacity? {yes/no}
6. Is this a new or ongoing project? If it is an ongoing project, please provide a history of funding for the project, including Federal, state, or local government; non-profit; corporate.
7. Will the funds go to an organization that will make sub-grants of those funds to other organizations? If yes, please list the sub-grantees.
8. Is the project a capital project or will the funds support operating costs?
9. Who will oversee the administration/management of the project and what accountability measures will be in place to ensure the appropriate use of taxpayer funds?
10. What performance standards will be used to evaluate whether the program or project supported by the funds meets its mission?
11. Has the organization or any potential sub-grantees been subject to sanction or litigation by State, local, or Federal governments in the past five years? If yes, please provide details.
12. Has the organization received funding from the Small Business Administration in the past 3 years? If yes, please provide details on the amount(s) and purpose(s) for which these funds were received.
13. Community engagement and support is crucial in determining which projects are worthy of Federal funding. To that end, please describe or include evidence of community support that were compelling factors in the Member's decision to submit this project request. You may include any relevant links to information posted on your website, or online, including letters of support.